Road Safety Check	
Pretest (Test Drive)	
Brakes (including bedding-down of parking brake linings on cars with rear disk brakes),	
steering, clutch or automatic transmission, springs and shock absorbers (visual check), tell	
tale and warning lights and check control.	
Engine Compartment	
Check coolant hoses for leaks. Check coolant level and concentration, and correct if	
necessary. Charged as an additional item.	degrees (
Check fluid level and antifreeze concentration for windscreen washer and intensive cleaning	
system, and top up if necessary.	
Check power steering and self levelling suspension: visual check for leaks and oil level; top	
up if necessary	
Check tension and condition of all V-belts and retension if necessary.	
Renew if necessary.(Charged as a separate item)	
Check brake and clutch hydraulic system fluid level and topp up if necessary.	
Running Gear	
Check brake pads front and rear: If pads have to be renewed, charge as a separate item.	
Clean the brake cooling air ducts, examine brake disc surfaces and thickness, grease the	
wheel centering spigot on light alloy wheels.	
Check steering for freedom from play. Check condition of track rod and front axle pivots,	
steering box, linkage, sleeves and joint disks.	
Check all transmission assemblies for leaks	
Check fuel lines, fuel tank and hoses for correct positioning, good condition, and freedom	
from leaks	
Check exhaust system: check condition, positioning, mountings and freedom from leaks	
Check brake system connections and lines for leaks, damage and incorrect positioning.	
Check parking brake lever path and, if necessary, adjust as specified	
Check tyre pressures and correct if necessary (including spare wheel). Check external condition of tyres.	
Check and record depth of tread and tread condition; if worn unevenly, measure and adjust	▲
wheel alignment, after obtaining customer permission. (Charged as a separate item)	
	Spare =
Body / Electrical system	
Check all lights	
Check instrument and control lighting and heater blower.	
Check operation of horn, headlight flasher and hazard warning flashers.	
Check wipers and windscreen washer; blades, washer jet angle	
Check condition and correct operation of seat belts	
Check door and lid catches and hinges and if necessary, oil or grease them.	